

# KIRKLEES COUNCIL

## FORWARD PLAN OF KEY DECISIONS AND PRIVATE REPORTS

1 JUNE 2018 - 31 OCTOBER 2018

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**NOTICE –FORWARD PLAN OF KEY DECISIONS AND PRIVATE REPORTS**

The Forward Plan contains key decisions that the Council expects to make over the next four months and also includes those decisions including decisions to be taken in private. The Forward Plan details key decisions to be taken by the Council and the Cabinet and by Officers, where appropriate, under delegated powers.

Key decisions are executive decisions which are likely to:

- result in the Authority incurring expenditure or making savings over £250,000 per annum, or
- have a significant effect on communities living or working in an area comprising one or more wards

A decision notice for each decision made by the Cabinet is published within 3 working days of it having been made. This is open for public inspection on the Council's website and at Civic Centre 3, Market Street, Huddersfield.

Copies of the Plan are available on the Council's website [www.kirklees.gov.uk](http://www.kirklees.gov.uk). A copy of the Plan is also available for public inspection at Civic Centre 3, Market Street, Huddersfield during normal office hours.

If you have any questions about the Forward Plan, please contact the Governance and Democratic Engagement Manager, telephone 01484 221000, e-mail: [scrutiny.governance@kirklees.gov.uk](mailto:scrutiny.governance@kirklees.gov.uk).

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**Cabinet Comprises:**

Leader of the Council and holder of the Leaders Cabinet Portfolio  
 Deputy Leader of the Council and holder of the Deputy Leaders Cabinet Portfolio  
 Economy  
 Learning and Aspiration  
 Adults and Independence (Cabinet Lead on Democracy Commission)  
 Health  
 Children  
 Communities and Environment  
 Corporate

Councillor Shabir Pandor  
 Councillor David Sheard  
 Councillor Peter McBride  
 Councillor Masood Ahmed  
 Councillor Cathy Scott  
 Councillor Musarrat Khan  
 Councillor Viv Kendrick  
 Councillor Naheed Mather  
 Councillor Graham Turner  
 Councillor Erin Hill

Full **Council** comprises all 69 Members of the Council as follows:

Ahmed, M	Holmes L	Mather N	Scott C
Akhtar M	Holroyd-Doveton E	Mather N	Sheard D
Allison K	Homewood J	McBride P	Sims K
B Armer	Hughes J	McGuin B	Smaje E
Bellamy D	Hussain M	Munro A	Smith R
Bolt M	Iredale C	Murgatroyd R	Sokhal M
Burke C	Jewitt B	O'Donovan D	Stewart-Turner J
Cooper A	Kane P	O'Neill M	Taylor J
Dad N	Kendrick V	Pandor S	Taylor K
Eastwood R	Khan M	Patrick N	Thompson M
Firth D	Kaushik M	Pervaiz M	Turner G
Firth E	Lawson J	Pinnock A	Ullah S
Grainger-Mead M	Lees-Hamilton V	Pinnock A	Uppal H
Greaves C	Light R	Pinnock K	Walker R
Griffiths N	Loonat F	Pattison C	Watson M
Hall D	Lowe G	Richards H	Wilson G
Hill E	Lyons T	Sarwar M	Zaman H
Hall S			

Key Decision/Private Report and Brief Description	Decision Taker and Expected Date of Decision	Contact Officer	Date First included in the Plan
<p><b>Disposal of Freehold Reversion – 131 Lockwood Road, Huddersfield.</b></p> <p>To approve the terms for the disposal of the council's freehold reversionary interest to the current lessee.</p>	<p>Service Director - Economy, Regeneration and Culture 31 May 2018</p>	<p>Paul Kemp, Service Director - Economy, Regeneration and Culture paul.kemp@kirklees.gov.uk</p>	<p>March 2018</p>
<b>CHILDREN</b>			
<p><b>Headlands CE (VC) JI&amp;N School - Permission to consult</b></p> <p>The report is seeking cabinet approval to undertake a 4 week non statutory consultation on proposed changes to the specialist provision at Headlands CE(VC) J, I and N School for children with special educational needs across Kirklees.</p>	<p>Cabinet 10 July 2018</p>	<p>Mandy Cameron, Head of Education, Inclusion &amp; Safeguarding mandy.cameron@kirklees.gov.uk</p>	<p>May 2018</p>
<b>ECONOMY</b>			
<p><b>Housing Delivery Plan</b></p> <p>To consider a Housing Delivery Plan to stimulate the delivery of new housing in Kirklees using potential partnership vehicles. Cabinet will also consider the draft Housing Strategy which will be considered and approved at a later meeting of Full Council.</p>	<p>Cabinet 10 July 2018</p>	<p>Simon Taylor, Head of TQI, Secondary and Lifelong Learning simon.taylor@kirklees.gov.uk</p>	<p>January 2018</p>
<p><b>Sites for Housing Development by Registered Providers</b></p>	<p>Cabinet 10 July 2018</p>	<p>James Hinchliffe james.hinchliffe@kirklees.gov.uk</p>	<p>January 2018</p>

<p>This report proposes to release a portfolio of council owned sites to Registered Providers, and invite them to bid competitively for the sites in order to develop new affordable housing. This approach will use the Registered Provider sector's capacity and resources to enable affordable housing development.</p>			
<p><b>Dewsbury Heritage Action Zone</b></p> <p>The report will provide a brief update on the progress of the Heritage Action Zone and seek approval for the detailed arrangements for the management of the Heritage Action Zone and actions to help achieve its objectives.</p>	<p>Cabinet 21 August 2018</p>	<p>Peter Thompson peter.thompson@kirklees.gov.uk</p>	<p>June 2018</p>
<b>CORPORATE</b>			
<p><b>2017/18 and 2018/19 Council Capital Plan – Proposed allocation of 2018/19 capital funding from the Learning &amp; Early Support baseline and proposed amendments to the 2017/18 approved programme.</b></p> <p>Members will be asked to consider and approve the programme and named projects so that they can be delivered in 2018/19 and to authorise delegated powers for officers to manage the programme. This report will also update Members regarding the delivery of the 2017/18 programme. It will report retrospectively on amendments and virements authorised by officers using delegated powers and will seek Member approval for new amendments to the existing Plan.</p>	<p>Cabinet 29 June 2018</p>	<p>David Martin, Head of Capital Delivery and FM david.martin@kirklees.gov.uk</p>	<p>January 2018</p>

<p><b>Financial Outturn Report for 2017-18 to include the Revenue, Capital and Housing Revenue Account Outturn Position &amp; Annual Report on Treasury Management</b></p> <p>To consider and note the financial outturn reports in relation to revenue, capital &amp; treasury management. Make decisions as appropriate based on the finalised financial position</p>	Cabinet 29 June 2018	Eamonn Croston, Head of Finance & Accountancy eamonn.croston@kirklees.gov.uk	June 2017
<p><b>Future Management Options for 6 Friendly Street, Huddersfield</b></p> <p>Cabinet to consider proposals for future management arrangements of 6 Friendly Street, Huddersfield.</p>	Cabinet 10 July 2018	Yvonne Walsh, Senior Business Centre Manager yvonne.walsh@kirklees.gov.uk	September 2015
<p><b>Proposed appropriation of Cemetery Road Allotments, Huddersfield</b></p> <p>A proposal to appropriate Cemetery Road Allotments from general estate purposes to education purposes in connection with the new 420 place primary school being established on Clare Hill playing fields. Cabinet are the decision maker.</p>	Cabinet 10 July 2018	David Martin, Head of Capital Delivery and FM david.martin@kirklees.gov.uk	April 2018
<p><b>Bradley Business Park, Huddersfield – Phase 3</b></p> <p>To consider the disposal of council owned land at Bradley Business Park – Phase 3</p>	Cabinet 21 August 2018	Joe Tingle joe.tingle@kirklees.gov.uk	June 2018

<p><b>Corporate Financial Monitoring Report Quarter 1 for 2018/19</b></p> <p>To consider the first quarter Revenue &amp; Capital Monitoring forecast and to consider any specific recommendations on the application of resources in-year, including movements to and from reserves, as required by financial procedure rules</p>	<p>Cabinet 21 August 2018</p>	<p>Sarah Hill, Finance Manager sarahm.hill@kirklees.gov.uk</p>	<p>May 2018</p>
<p><b>Disposal of Surplus Land and Property Assets</b></p> <p>The purpose of the report is to advise Cabinet of the proposed disposal of land and property assets and seek approval to dispose of assets, on terms to be approved by the Service Director, Economy, Regeneration and Culture and Julie Muscroft, Service Director - Legal, Governance and Commissioning, in accordance with the approved delegation scheme.</p>	<p>Cabinet 21 August 2018</p>	<p>Joe Tingle joe.tingle@kirklees.gov.uk</p>	<p>June 2018</p>
<p><b>To consider proposals for new sport and leisure facilities in the Spen Valley</b></p> <p>The report will update on progress to date on the scheme and seek Cabinet approval to move to the detailed design of the proposed new facilities</p>	<p>Cabinet 21 August 2018</p>	<p>David Martin, Head of Capital Delivery and FM david.martin@kirklees.gov.uk, Adele Poppleton, Head of Culture and Vibrancy adele.poppleton@kirklees.gov.uk</p>	<p>January 2018</p>
<p><b>Re-refresh of the Council's treasury management strategy 2018-19</b></p> <p>Will reflect recent changes to the professional accounting code of practice for local authority treasury management, and</p>	<p>Cabinet 18 September 2018</p>	<p>James Buttery, Finance Manager james.buttery@kirklees.gov.uk</p>	<p>May 2018</p>



associated government changes in statutory guidance; includes an update on in-year performance to date against treasury management activity.			
<b>Update of the medium term financial plan for 2019-20 and beyond</b>  Review of future year high level revenue and capital cost and funding assumptions; sets out the Council's budget planning framework for 2019-20 and beyond	Cabinet 18 September 2018	James Buttery, Finance Manager james.buttery@kirklees.gov.uk	May 2018
<b>Corporate Financial Monitoring Report Quarter 2 for 2018/19</b>  To consider the second quarter Revenue & Capital Monitoring forecast and to consider any specific recommendations on the application of resources in-year, including movements to and from reserves, as required by financial procedure rules	Cabinet 13 November 2018	Sarah Hill, Finance Manager sarahm.hill@kirklees.gov.uk	May 2018
<b>Government Funding Settlement 2018-20</b>  To update on the Government's funding settlement and advise on the implications in relation to the Medium Term Financial Plan	Cabinet 22 January 2019	Sarah Hill, Finance Manager sarahm.hill@kirklees.gov.uk	May 2018
<b>Rent &amp; service charge setting for Housing Revenue Account properties for 2019-20</b>  To consider and approve the rent setting policy for 2019-20	Cabinet 22 January 2019	Helen Geldart, Head of Service Housing helen.geldart@kirklees.gov.uk	May 2018

in relation to Housing Revenue Account Properties			
<p><b>Council Annual Budget Report incorporating Capital, Treasury Management, General Fund, Revenue and Housing Revenue Account</b></p> <p>To provide the necessary financial information to enable the Council's Revenue Budget, Capital Programme &amp; Housing Revenue Account to be set in accordance with agreed treasury management principles</p>	Cabinet 29 January 2019	Eamonn Croston, Head of Finance & Accountancy eamonn.croston@kirklees.gov.uk	May 2018
<p><b>Corporate Financial Monitoring Report Quarter 3</b></p> <p>To consider the third quarter Revenue &amp; Capital Monitoring forecast and to consider any specific recommendations on the application of resources in-year, including movements to and from reserves, as required by financial procedure rules</p>	Cabinet 19 February 2019	Sarah Hill, Finance Manager sarahm.hill@kirklees.gov.uk	May 2018
<p><b>Financial Outturn Report for 2018-19 to include the Revenue, Capital and Housing Revenue Account Outturn Position &amp; Annual Report on Treasury Management</b></p> <p>To consider and note the financial outturn reports in relation to revenue, capital &amp; treasury management. Make decisions as appropriate based on the finalised financial position</p>	Cabinet 21 May 2019	Eamonn Croston, Head of Finance & Accountancy eamonn.croston@kirklees.gov.uk	May 2018
<p><b>Replacement cremator systems at both Dewsbury Moor and Huddersfield Crematoria</b></p>			April 2018

<p>Proposals to allocate funding from the Corporate Landlord Asset Investment section of the Capital Plan for replacement cremator systems at both Dewsbury Moor and Huddersfield Crematoria, together with a long term (15 years) maintenance contract following the award and installation of new cremation equipment.</p> <p>Members will be requested to authorise the delivery, installation and maintenance (by way of a maintenance contract) of the proposed cremator systems at Dewsbury Moor and Huddersfield Crematoria to replace ageing and increasingly unreliable systems, providing continuity of service across the Council.</p>			
<b>ADULTS AND PUBLIC HEALTH</b>			
<p><b>Mayman Lane – Specialist Supported Housing</b></p> <p>The report will seek permission to dispose of land at Mayman Lane, Batley for specialist supported housing and give associated details of the proposed scheme.</p>	Cabinet 10 July 2018	Liz Jefferson liz.jefferson@kirklees.gov.uk	May 2018
<p><b>Proposed Spending Plan for Additional Investment in Social Care in 2018-19</b></p> <p>The report will ask for Cabinet approval for the proposed spending plan for additional investment in Social Care in 2018-19.</p>	Cabinet 21 August 2018	Amanda Evans, Service Director - Adults Social Care Operation amanda.evans@kirklees.gov.uk	June 2018
<p><b>Kirklees Housing Strategy 2018 - 2023</b></p>	Cabinet 29 August 2018	Karen Oates, Commissioning Manager (Acces to Housing)	June 2018

<p>The Council’s Housing Strategy for 2018 – 2023 is presented for formal approval and adoption by the Cabinet and full Council. The Housing Strategy is in Article 4 of the Kirklees constitution and as such, it requires full Council approval. The Housing Strategy sets out the Council’s ambitions for housing and housing services in Kirklees over the next 5 years and supports the key Kirklees outcomes .The strategy focuses on the three priorities of addressing housing need, improving housing quality and enabling housing growth.</p>		<p>karen.oates@kirklees.gov.uk</p>	
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**STRATEGY AND STRATEGIC RESOURCES, NEW COUNCIL AND REGIONAL ISSUES**